

Minutes of the Education Grant Committee held at the ClayTAWC Centre, Fore Street, St Dennis on Monday 12th June 2023 at 7pm

Present: Cllr Clarke, Cllr Mrs Edmunds and Cllr Kelsey, Cllr Taylor

In Attendance: Lynn Clarke Clerk/RFO Tracey Hutton Senior Office Administrator.

ED1/23 Election of Chair

Cllr Clarke was proposed and seconded for the position of Chair. There being no further nominations, this was put to a vote. All present in favour. Cllr Clarke was duly elected Chair of the Education Committee.

ED2/23 - Apologies

None.
Cllr James Roberts absent.

ED3/23 Election of Vice Chair

Cllr Kelsey was proposed and seconded for the position of Vice Chair. There being no further nominations, this was put to a vote. All present in favour. Cllr Kelsey was duly elected Vice Chair of the Education Committee.

ED4/23 – Declarations of interest

None, the chair informed that due to the nature of the meeting it is difficult until the applications have been read to know if there is an interest to declare. If any matters arise during the course of the meeting, then advice should be sought.

ED5/23 – Public Participation

None

ED6/23 – To agree the Minutes of the meeting held on the 15th February 2023.

Resolved – To accept the minutes – All present in favour.

ED7/23 To agree decisions being made via e-mail for items on capped limit sheet and travel expenses.

It was resolved to approve grants received for items on capped limit sheet and travel expenses via e-mail. All present in favour.

ED8/23 – Financials

- a) The balances as at the 30 April 2023 were presented.

Ed Saver	39,168.35
Ed Current	31280.85
Chq not cashed	
Committed Funds	
Less Admin	-964.92
Total	69.412.28

- b) The data report for successful applications to date was presented.
Grants issued from April 22-23 - £9531.27
Grants issued from April 23 - £140
Grants issued to date £99,305.45
- c) To agree the transfer of admin and staff costs to date - £964.92

Resolved To accept the balances, the data presented and the transfer of costs incurred.
All Present in favour.

Standing Order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw'

ED9/23 – Matters Arising

None

ED10/23 – To ratify decisions made via email since the last meeting.

No applications to ratify.

ED11/23 – Pending Applications to date.

None

ED12/23 – New Applications

1. – **Resolved** to refuse the application as it was felt that it was not an educational requirement. All present in favour.
2. – **Resolved** – to approve funding towards a laptop. All present in favour.
3. - **Resolved** – to approve funding towards a laptop. All present in favour.
4. - **Resolved** to agree to pay the course costs in principle. Payments to be staged and paid direct to the provider. All present in favour.

Potential spends for this meeting £2795.00.

ED13/23 - Review decisions for applications where receipt not forthcoming.

Tabled as on previous Agenda.

ED14/23 – Correspondence received.

A thank you card received from applicant – read to the Committee.

ED15/23 - AOB – None.

There being no other business to be transacted the Chair closed the meeting at
20.00

Signed.....

Date:.....

Chair of the Education Committee